## **Submission Guidelines for Leaning Pole Press**

The goal of Leaning Pole Press is to provide an outlet for Chickasaw authors and scholars to create exceptional published works that encompass a variety of genres and subjects beyond the Chickasaw historical and cultural experience.

Leaning Pole Press welcomes manuscripts from established or first-time authors who are Chickasaw citizens. We consider fiction and nonfiction submissions in most genres.

Submissions should consist of a cover letter, a full synopsis of the project, a finished manuscript, and copies of the author's Chickasaw citizenship card and Certificate of Degree of Indian Blood card.

- The cover letter should include:
  - The title of the work, author's name and contact information, and a final word count.
  - A brief overview of the manuscript that contains a one-sentence hook, or tagline, that summarizes or creates interest in the book, followed by two to four paragraphs that succinctly explain what the book is about (similar to back-cover copy).
  - The intended audience, genre, and age-range for the work.
  - A brief author bio. Please note any previously published work and awards, certificates, degrees, or experience that are relevant to the submission.
  - If applicable, indicate the number and type of illustrations, photos, maps, audio or multimedia components that accompany the work or that are necessary for publication. Please note, such items are not required for submission.
- The synopsis should be five pages or less, and for fiction submissions, should explain the plot in detail from beginning to end. For nonfiction or poetry submissions, please describe the content and organization of the manuscript.
- Manuscripts should include a title page with the title of the work, author's name and contact information, a final word count, and genre. Please prepare manuscripts to the following specifications:
  - Text in 12-point Times or Times New Roman, double-spaced, and leftaligned. If submitting a hard copy, pages should be single-sided.
  - $\circ~$  Margins of 1-inch on all sides. Header and footer margins should be  $\frac{1}{2}$  inch on the top and bottom.
  - Do not include running heads in the header or footer (Example: author name, title, or chapter).
  - Do not use automatic hyphenation features in your manuscript. The only words that should be hyphenated are compound words.
  - Number all pages in the manuscript either consecutively or within each chapter.

We value your submission and will work to provide you with a response as quickly as possible. However, please be aware our review process can take up to six months.

While we do accept hard copy submissions, we strongly encourage electronic submissions through email. Submissions should be sent to:

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